

IN THE SUPERIOR COURT OF THE STATE OF  
ARIZONA IN AND FOR THE COUNTY OF MARICOPA

**\*\*FILED\*\***  
08/30/2023  
Clerk of the Court

**FAMILY COURT ADMINISTRATION**

Date: 08/30/2023

Endorsements: [REDACTED]  
Clayton Echard

For Case: FC2023-052114

[REDACTED]

VS.

Clayton Echard

**ORDER TO APPEAR**  
**Early Resolution Conference**

**NOTICE:** THIS IS COURT ORDER. READ THIS ORDER CAREFULLY. IF YOU DO NOT UNDERSTAND THIS ORDER, CONTACT AN ATTORNEY FOR LEGAL ADVICE.  
**AVISO:** LO QUE SIGUE ES UNA ORDEN JUDICIAL LÉALA CUIDADOSAMENTE. SI NO ENTIENDE ESTA ORDEN, ASESÓRESE CON UN ABOGADO.\*\*

**IT IS ORDERED** that Petitioner and Respondent, shall **APPEAR VIRTUALLY** using Microsoft Teams at the time set for an Early Resolution Conference (ERC) with a Family Law Case Manager. Allow up to 2 hours for this appointment.

**Date and Time of Conference:** Thursday, September 28, 2023 at 8:30 AM

The link to join the Early Resolution Conference will be emailed to your email address on file approximately 15 minutes before your scheduled time. You will wait in a virtual "Lobby" until the Family Law Case Manager is ready to begin.

Please check your "junk/spam mail" if you do not see the email

To participate, a computer or smart device (phone or tablet) with a web camera, speakers and a microphone are needed. Please test your technology and download Teams the day before the conference to make sure you can fully participate.

If you do not have access to the technology to attend virtually, please call (602) 506-1880 at least 2 days before your conference for further instructions.

The Early Resolution Conference (ERC) is an opportunity for self-represented parties to meet with the assistance of a Family Law Case Manager who will facilitate discussions to resolve issues in your case. The case manager will prepare all relevant documents reflecting agreements reached by the parties, including a Consent Decree/Judgment if the parties resolve all issues, concluding the case.

**WARNING:** Failure to appear at the time scheduled for this conference as ordered by the court may result in your being required to pay a \$100 no show fee by the assigned judge in your case.

In accordance with the Arizona Rules of Family Law Procedures, specifically Rule 68 (c)(2), each party has the right to request that reasonable procedures be in place at the Conference to protect a victim of domestic violence. The Court has established those protective procedures. Please call the number above to request arrangements. If you wish to request a Waiver of Attendance, you must file your written request with the assigned judicial officer on the case.

**ONLY PARTIES MAY ATTEND AND PARTICIPATE IN THE CONFERENCE.** This is a court proceeding, parties are not permitted to record this conference. No distractions or other people in the area will be permitted.

**IT IS FURTHERED ORDERED THAT THE PARTIES SHALL:  
COMPLETE THE FOLLOWING DOCUMENTS**

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1. **AFFIDAVIT OF FINANCIAL INFORMATION (AFI):** Pursuant to Rule 49(e), Arizona Rules of Family Law and Procedure, if the case involves Child Support or Spousal Support, an AFI is REQUIRED to be provided to the other party within 40 days after a response is filed, and is available at the Law Library Resource Center\* or online at: <http://www.superiorcourt.maricopa.gov/sscDocs/pdf/drosc13fz.pdf>

2. **RESOLUTION STATEMENT:** A Resolution Statement must be filed with the Clerk of Court 30 days after initial disclosure, pursuant to Rule 49 (c), Arizona Rules of Family Law and Procedure. It's available at the Law Library Resource Center or online at <https://superiorcourt.maricopa.gov/media/4468/drmcr10fz.pdf> (Divorce and Legal Separation) or <https://superiorcourt.maricopa.gov/media/4476/drpr10fz.pdf> (Paternity)

**FAILURE TO COMPLY MAY RESULT IN SANCTIONS BEING ASSESSED AGAINST YOU.** You are also required to provide copies of the above documents to the Family Department Administration and to the other party no later than five (5) business (Court) days prior to the conference. At the ERC, be prepared to discuss in detail all items listed in the AFI and the Resolution Statement, including the parties; assets, debts, and specific creditors, incomes, and custody and financial support of the child(ren).

*The Court forms listed here are available at all Law Library Resource Center locations or can be downloaded free online. Court locations can be found at <https://superiorcourt.maricopa.gov/locations/>*

**NOTICES REGARDING THE EARLY RESOLUTION CONFERENCE**

**IT IS FURTHER ORDERED THAT THE PARTIES SHALL:**

1. **PARENT INFORMATION PROGRAM:** A REQUIRED class if the parties have a natural, adopted minor child, or children in common, pursuant to A.R.S. 25-351 et seq. Prior to the conference both parties shall complete an approved class: proof of completion must be filed with the Clerk of Court. Additional information is available at the Law Library Resource Center or online at: <https://superiorcourt.maricopa.gov/family/pip/>

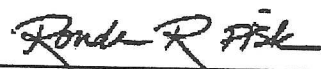
2. **UPDATE ADDRESS:** Each party is REQUIRED to keep their current mailing and email address on file with the Court and must complete and submit to the Court a Change of Address form every time there is a change. The form is available at the Law Library Resource Center or online at: [https://superiorcourt.maricopa.gov/llrc/fc\\_gn9/](https://superiorcourt.maricopa.gov/llrc/fc_gn9/). Without current contact information, a party may be subject to fees or sanctions for failure to comply with Court notices and Orders. If you have a protected address, please refer to information in the previous link.

3. **INTERPRETERS:** Requests for an Interpreter of a spoken language, or for the deaf, must be made at least 14 (calendar) days prior to the conference date by calling (602) 506-1561.

4. **SPECIAL NEEDS ACCOMMODATIONS:** If you need accommodations pursuant to the Americans with Disabilities Act, complete and submit the Request for Accommodations by Persons with Disabilities at least 10 business days prior to the conference (<https://superiorcourt.maricopa.gov/ada/>). Each request will be evaluated, and if appropriate, services will be arranged.

5. **SCHEDULING:** All requests to vacate or reschedule the Conference must be submitted in writing to Family Department Administration (Please call (602)506-1880 for information. Failure to provide supporting documentation (travel itinerary, medical paperwork, etc.), along with proof of notification to the opposing party, will delay processing your request.

6. **PHOTO IDENTIFICATION:** You may be required to provide proof of identification if you sign the documents following the conference. Therefore, please be prepared to upload and attach a copy of your valid driver's license, state-issued ID card or acceptable form of identification to any document you may be asked to sign electronically.



Presiding Judge of Family Court